**Project Title:** Interview Preparation Website

**Project Sponsor:** JSVDB Tech Co.

**Date Prepared:** 08/11/2022

**Project Manager:** Jigar Patel

**Project Customer:** JSVDB Tech Co.

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**[High-Level Risks:](#Project" \o "The initial risks at a project level, such as funding availability, new technology, or lack of resources.)**

**[Project Purpose or Justification:](#Project" \o "The reason the project is being undertaken. May refer to a business case, the organization’s strategic plan, external factors, a contract agreement or any other reason for performing the project.)**

PROJECT CHARTER

The goal of this project is to provide the best interview preparation tips, professional advice, and one-on-one interactions with HR managers in related fields to job seekers. This method prepares candidates for interviews more effectively than others, which increases your self-confidence in your interviewing abilities. You must become more focused on your objectives. You must be aware of what you want, where you want to go, who can hire you, and most importantly why you will succeed at the position you seek.

**[Project Description:](#Description" \o "A summary-level description of the project. May include information on high-level product and project deliverables as well as the approach to the project.)**

A variety of features on the website enable job seekers to practise interviews with highly qualified specialists from any industry. In addition, mock rounds of interviews with different levels of difficulty were conducted in front of HR managers.

[**High-Level Requirements:**](#Project)

* Servers
* HR managers
* Field experts
* Web Developers
* Technical Support
* Videographers
* A lack of specialists, HR managers, or third-party integration
* Servers crash due to unexpectedly high traffic.
* Support for multiple platforms

**[Time:](#Time" \o "Time objectives describe the goals for the timely completion of the project. For example, the run will take place in September of the current year. The success criteria is whether or not the run took place in September.)**

**[Cost:](#Cost" \o "Cost objectives describe the goals for project expenditures. An example is \“The cost for producing the run will not exceed $100,000.\” Obviously the success criteria is determined by the total amount spent producing the event.)**

[**Project Objectives**](#Project)

**[Success Criteria](#SuccessCriteria" \o "Success criteria is a course that is certified as a 10K course and over 1.2 million in collected pledges.)**

**Person Approving**

**[Scope:](#Scope" \o "Scope objectives describe the scope needed to achieve the planned benefits of the project. An example you could use for a fund raising 10K run is \“The event will provide a 6.2 mile course, and raise 1.2 million dollars for the specified charity.\”)**

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| Website will be introduced to prepare for interviews guided by experts of every fields. | Website will help to succeed in interviews with less effort. | Ryan Martin (CEO of ABC Tech Co.) |

PROJECT CHARTER

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| **[Summary Milestones](#_bookmark6)** | **Due Date** |
| HR team collaboration | 18th April |
| Expert Consultant | 18th April |
| Website making | 1st July |
| Final Phase – Testing final product | 10th July |
| Handover – delivery | 13th July |
| Closing | 15th July |

**Scope:**

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| A website for interview preparation will be presented, including support from professional from all fields.. | Using a website will make it easier to succeed in interviews. | Bhakti Bhatt(CEO of JSVDB Tech Co.) |

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| Estimated 3 months | The different phases will be submitted on schedule and in good working order. | Smit Patel/Dhrumi Patel (VP of JSVDB Tech Co.) |

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| 120,000-150,000 CAD $ | Maintain a strict budget | Vismay Lad (CFO of ABC Tech Co.) |

**[Other:](#Other" \o "There may be additional objectives as well. Some organizations include quality objectives, safety objectives and stakeholder satisfaction objectives.)**

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| Project quality should be maintain | To complete project with best quality | Client |

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| [**Summary Milestones**](#_bookmark6) | **Due Date** |
| HR team collaboration | 15th September |
| Expert Consultant | 25th September |
| Website making | 1st October |
| Final Phase – Testing final product | 1st December |
| Handover – delivery | 13th December |
| Closing | 15th December |

**[Budget Management and Variance:](#BudgetManagement" \o "Budget management refers to the ability of the project manager to commit, manage, and control project funds. Variance refers to the variance level that require escalation for approval or rebaselining.)**

[**Staffing Decisions:**](#Staffing)

[**Estimated Budget:**](#SummaryBudget)

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| The estimated budget of the entire project is around $145,000 if any new addition would be made than the cost of the budget is going to increase according the new changes made. |

PROJECT CHARTER

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| [**Stakeholder(s)**](#_bookmark4) | **Role** |
| Developer team & testing - IT team | The IT team's responsibility is to create the website in compatible with the demands of the business. |
| Management Team | The management team has the responsibility of managing the project's completion by making sure that the scope, timeline, and budget are all within acceptable bounds. |
| HR Team | For job seekers, the HR staff will create various materials and record videos. |
| End User/Client | The project's end users will approve project plans, make revisions requests, authorise payment releases, and accept the project's final deliverables. |
| Videographers / Video Editors | Videographers record the videos of HR managers and professionals to provide job searchers with enough information. |

**[Project Manager Authority Level](#ProjectManager" \o "The authority of the project manager with regards to staffing, budget management and variance, technical decisions and conflict resolution. ):**

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| The project manager is also responsible of recruiting professionals from other teams, including the programming team, the management team, the videographer, and other experts. |

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| The Project Manager, in consultation with the other Team leaders, will be the main decision-maker for the funding that has been allocated. Due to the developer's limited resources, the team must follow strictly to the schedule and may share resources with another team depending on priorities and deadlines. |

**[Approvals:](#Approvals" \o "The name, position and authority of the person who oversees the project manager for the purposes of the project. Common types of authority include the ability to approve changes, determine acceptable variance limits, impact inter-project conflicts and cham)**

Project Manager Name

Sponsor or Originator Name

Project Manager Signature

[**Conflict Resolution:**](#ConflictResolution)

[**Technical Decisions:**](#TechnicalDecisions)

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| On technical decisions, the project manager will share decision-making power with the other IT team leader. |

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| The point of contact for resolving conflicts on any subject will be the project manager. The project manager will share authority with the appropriate team leaders in cases of disagreements. |

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Jigar Patel

Sponsor or Originator Signature

PROJECT CHARTER

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JSVDB Tech Co.

***Jigar Patel***

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**Date**

**Date**

12th October 2022

12th October 2022

JSVDB Tech Co.